



INTERNATIONAL
ANTI-CORRUPTION
CONFERENCE COUNCIL

14.12.2010

Memorandum of Understanding
On the 15th IACC

This MoU sets out the main responsibilities of the parties organizing the 15th IACC in 2012 in Brazil and defines the basic parameters for the Conference.

The parties to this MoU shall consist of the **Office of the Comptroller General of Brazil**; the **International Anti-Corruption Conference Council (IACC Council)**; **Transparency International (TI) as Secretariat to the IACC Council**; **Amigos Associados de Ribeirão Bonito (Amarribo)** and **Instituto Ethos de Empresas e Responsabilidade Social (Instituto Ethos)** as the **TI Civil Society representatives in Brazil**.

1. As stated in the letter of November 5th, 2010, signed by **Hon. Jorge Hage Sobrinho**, Head of the **Office of the Comptroller General of Brazil** has committed itself to co-host, together with the **Government of Brazil**, the 15th IACC in Brazil in autumn of 2012. The **Office of the Comptroller General of Brazil** shall assume responsibility for providing in accordance with this MoU the Core Fund, based on the indicative budget attached to this MoU, which is necessary to secure the holding of the conference in Brazil. With the endorsement of the **Government of Brazil** and possibly other relevant Brazilian authorities, the **Office of the Comptroller General of Brazil** shall act as the official national counterpart for the Conference and shall appoint a liaison person(s) for the 15th IACC to act on its behalf. The liaison person(s) shall work with **TI** and the **TI Civil Society representatives in Brazil** to implement the 15th IACC.

2. The Office of the Comptroller General of Brazil will sign an agreement with **Amarribo**, the Brazilian Civil Society representative of TI in order to establish, according to Brazilian Law, all the technical and operational provisions to disburse the **Core Fund** of approximately € 2.5 million which shall cover the local costs related to the Conference: renting the Conference venue; hiring a Conference Organizing Company (see Item 5); hosting events; and etc., as set out in the Indicative Budget. It shall also include a "Programme Development Contribution" (PDC), to be paid to the **TI Secretariat**, and a "Participation Fund" (PF) to support VIP and expert participation as well as broad international attendance, especially from developing countries.

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c/o **TRANSPARENCY INTERNATIONAL (TI)**
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Although the ultimate responsibility for providing the above-mentioned Core Fund shall rest with the **Office of the Comptroller General of Brazil**, the remaining parties to this MoU shall facilitate the raising of funds from third-party donors to contribute to this Fund: These shall be used primarily to cover any additional costs in excess of the estimated € 2.5 million Core Fund. The remainder shall be returned to the **Office of the Comptroller General of Brazil**.

3. **TI**, in consultation with the **Office of the Comptroller General of Brazil** and under the guidance of the **IACC Council**, shall be responsible for preparing and implementing the Conference Programme, which shall include the opening ceremony, plenary sessions, concurrent workshops and special events. **TI** shall work with all parties to this MoU, together with a wide range of international organizations and individuals, to collate suggested topics and shape the final Programme. **TI** shall be responsible for the professional quality of the Conference. Additionally, **TI** shall service the **15th IACC Programme Committee**, the advisory body for programme development, which shall consist of a maximum of ten international anti-corruption experts, including a member nominated by the **Office of the Comptroller General of Brazil** and one member nominated by the **TI Civil Society representatives in Brazil**.

4. The **TI Civil Society representatives in Brazil** shall be the co-hosts of the 15th IACC and shall thus have one member on the **15th IACC Programme Committee** and shall also co-chair the **15th IACC Host Committee** (see Item 6).

5. **Amarribo** (TI Civil Society representative) in consultation with the **TI Secretariat** and the **Office of the Comptroller General of Brazil**, shall hire a professional **Conference Organizing Company** to manage the Conference. The responsibilities of the Company shall include all elements related to the Conference: preparations, marketing, registration of participants, collection of registration fees, transportation, translation/interpretation, logistics, hosting of events, etc.

6. The **15th IACC Host Committee** shall be set up, consisting of from nine to fourteen distinguished members drawn from the public sector, civil society, the private sector and academia. It shall promote the conference in Brazil and shall be co-chaired by the **Office of the Comptroller General of Brazil** and the **TI Civil Society representatives in Brazil**.

7. **Venue, date and target attendance**

The 15th IACC shall take place during mid October or early November 2012 and shall last for four days. It shall start with an opening ceremony and reception and shall close on the fourth day with a final plenary. The Conference venue shall be able to accommodate plenary sessions of up to 1,500 participants and up to eight concurrent workshop sessions with a maximum of 200 participants each.

8. **Theme of the 15th IACC**

The Conference theme and title shall be designed by **TI** and approved by the **IACC Council** in consultation with the **Office of the Comptroller General of Brazil** and the **TI Civil Society representatives in Brazil**.

The signing of this MoU shall affirm the agreement of all parties to the above. Based on the MoU, a detailed Implementation Plan with Annexes (Indicative Budget, Organization Chart and reporting lines, Responsibilities and Activities of each organizing body, Timeline) shall be subsequently prepared by TI. The Implementation Plan shall specify the roles and responsibilities of the various bodies involved in the organization of the 15th IACC, with a time frame, schedules for financial transfers, reports, liability and insurance policies, registration fees and redistribution of net registration fee revenues.

Signatories



Minister Jorge Hage Sobrinho
For the Office of the Comptroller General of Brazil

Location and date: _____



Justice Barry O'Keefe, Chair
For the IACC Council

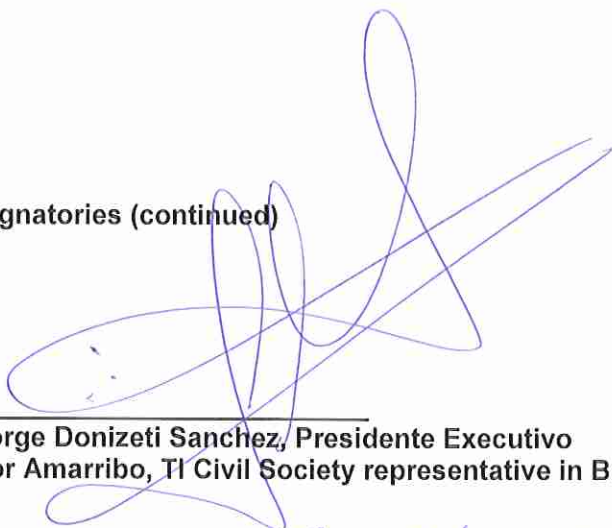
Location and date: Sydney, Australia



Mme. Huguette Labelle, Chair
For Transparency International


Location and date: Berlin, 1 March 2011

Signatories (continued)



Jorge Donizeti Sanchez, Presidente Ejecutivo
For Amarribo, TI Civil Society representative in Brazil

Location and date: São Paulo, 15/12/2010.



Jorge Luiz Numa Abrahão, Presidente Ejecutivo
For Instituto Ethos, TI Civil Society representative in Brazil

Location and date: São Paulo, 15/12/10



Handwritten initials and signature in blue ink.